MENTEE RECORD
(2021-22 to 2023-24)

I PERSONAL INFORMATION

1. Name: _____

2. Admission Number: _____ Reg No: _____

3. Address: _____

   _____

4. Residential phone no: _____ Personal phone no: _____

   E-mail: _____

5. DOB: ____/ ____/ _____   Age: _____ Blood Group: _____

II FAMILY PROFILE

1. Father's Name : _____ Phone: _____

Occupation: _____

2. Mother's Name : _____ Phone: _____

Occupation: _____

3. Category: _____   Family Income: _____

4. No. of Siblings: _____

5. Local Residence (Tick the relevant box):

   Parent's house ☐   Hostel ☐   House of relative ☐   Rented House ☐

6. Name of the Hostel: _____

For Hostelites:

1. Local Guardian's Name : _____

P.T.O

2. Address: _____

_____

3. Relationship with LG: _____

III. ACADEMIC INPUTS

1. Name of the previous Institution: _____

2. Previous Course Completed: _____

3. Percentage obtained in the last qualifying exam: _____

4. Medium of Instruction: _____

5. Prizes awarded/earned in previous institutions (if any): _____

_____

	Institution	Activity	Prize Details
Academic			
Co-Curricular			
Extra Curricular			
Cultural			
Sports			

IV. SPECIAL INTERESTS AND HOBBIES

_____

_____

_____

V. PERSONAL & FAMILIAL ISSUES (If Any)

_____

_____

_____

_____

VI. CO-CURRICULAR AND EXTRA CURRICULAR PERFORMANCE CHART

CO-CURRICULAR: are activities that supplement syllabi learning and enhance performance outcomes. They supplement and strengthen classroom learning. Activities like Certificate Courses in different disciplines; College sponsored Sporting Activities like Yoga Courses; Club Activities from different discipline related clubs like Literary Club, Science Club etc, are all Co-curricular Activities.

EXTRA –CURRICULAR: These are activities that are indispensable, but not directly related to curricular of college. However, they enhance the personality, well being and confidence of learners while ingraining codes of discipline and the like.NSS, NCC come under this category.

SEMESTER-I-VI :: Session: 2021-22 to 2023-24

Sl.	Description of Co-Curricular Activity	Sem.	Sl.	Description of Extra-Curricular Activity	Sem.
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		
14			14		
15			15		

P.T.O

VII. - ACADEMIC PERFORMANCE CHART

KHATRA ADIBASI MAHAVIDYALAYA
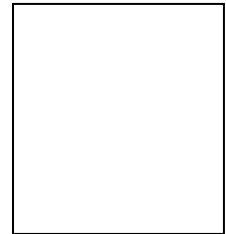**FORMAT FOR MENTORING: Academic performance Chart**

DEPARTMENT:

A. Information of Mentor

1. Name : ……………………………………………………………………………………………..

2. Designation : …………………………………………………………………………………………….

3. Department : …………………………………………………………………………………………….

4. Period of Mentoring : …………………………………………………………………………………………….

B. Information of Mentee

1. Name : ……………………………………………………………………..

2. Course : …………………………………………………………………….

3. Year of admission : …………………………………………………………………………….

4. Student ID : ………………………………………………………………………

5. Name of Hostel : ………………………………………………………………………

6. Scholarship : ………………………………………………………………………

7. Male/Female : ………………………….8. Category: …………………….9. Date of Birth: …………….......................

10. Permanent Address : …………………………………………………………………………………………….

11. Phone No. : …………………………………………………………………………………………….

12. Name of Father : …………………………………………………………………………………………….

13. Name of Mother : …………………………………………………………………………………………….

14. Name of Guardian: ……………………………………………………………………………………….

15. Mobile No. of Guardian : …………………………………………………………………………………………….

16. Area of Interests / Special Skill :………………………………………………………………………………………

Semester	Marks obtained in		Comment on Learning Attitude	Mentor-Mentee Meet		Hours Spent for Mentoring	Year of Passing	Placed After Completion
	Internal	Sem End Exam		Dates	Signature (Mentee)			
I								
	After Review							
II								
	After Review							
III								
	After Review							
IV								
	After Review							
V								
	After Review							
VI								
	After Review							

Special notes / comments by the mentor:

…………………………..
Signature of the Mentor

VIII - MENTORING REPORT

1. Name of Mentor   : ……………………………………………………………………

2. Department   : ……………………………………………………………………

3. Designation   : ……………………………………………………………………

4. Period of Mentoring   : ……………………………………………………………………

5. Mentoring Details

      i) Name of mentee   : ……………………………………………………………………

      ii) UID   : ……………………………………………………………………

      iii) Programme   : ……………………………………………………………………

      iv) Semester   : ……………………………………………………………………

      v) Department   : ……………………………………………………………………

      vi) Mobile No .   : ……………………………………………………………………

      vii) Email ID   : ……………………………………………………………………

      viii) Issues / problems raised by the mentee (pointwise): ………………………

      ………………………………………………………………………………………..

      ………………………………………………………………………………………..

      ………………………………………………………………………………………

      ix) Resolved by the mentor through counseling or otherwise (pointwise):

      ………………………………………………………………………………………..

      …………………………………………………………………………………………

      …………………………………………...

      …………………………………………………………………………………………

      …………………………………………………………………………………………

      …………………………………………………………………………………………

                                       …………………………..

                                     Signature of the Mentor